

MINUTES

Regular meeting of the City Council of the City of Redlands held in the Council Chambers, Civic Center, 35 Cajon Street, on February 6, 2024 at 5:00 P.M.

Present: **Eddie Tejada, Mayor**
 Paul Barich, Mayor Pro Tempore
 Denise Davis, Council Member
 Jenna Guzman-Lowery, Council Member
 Mario Saucedo, Council Member

Staff: **Charles M. Duggan, Jr., City Manager; Yvette M. Abich Garcia, City Attorney;**
 Jeanne Donaldson, City Clerk; Phillip Doolittle, City Treasurer; Janice McConnell,
 Assistant City Manager; Chris Boatman, Assistant City Manager; Carl Baker,
 Public Information Officer; Danielle Garcia, Management Services/Finance
 Director; Brian Desatnik, Development Services Director; John Harris, Municipal
 Utilities and Engineering Director; Rich Sessler, Fire Chief; Rachel Tolber, Police
 Chief; Robert J. Meteau Jr., HR/Risk Management Director

Mayor Tejada called the meeting to order and explained that comments could be presented in-person, via Zoom, via cell phone or landline. He offered the public an opportunity to provide comment on any item on the agenda for the closed session.

PUBLIC COMMENT

None forthcoming

CLOSED SESSION

Conference with legal counsel: Existing Litigation - Government Code §54956.9(d)(1)
(City Attorney Garcia)
Two Cases:

- a. California Department of Housing and Community Development v. Shangri-la Industries, LLC, et al., Los Angeles Superior Court, Case No. 24STCV00629
- b. City of Redlands v. Coyote Aviation, Inc., San Bernardino Superior Court, Case No. LLTVA2200544

Conference with real property negotiators - Government Code §54956.8
(Assistant City Manager Boatman)

Property: APN 0292-063-38-0000; (former Goodnight Inn)
Agency Negotiators: Charles M. Duggan, Jr., City Manager; Chris Boatman, Assistant City Manager
Negotiating Party: Andrew Meyers Abdul-Wahab; 1675 Industrial Park, L.P.
Under Negotiation: Terms of payment and price for possible purchase of property by the City.

RECONVENE CITY COUNCIL MEETING

The meeting reconvened at 6:00 P.M. with an invocation by Council Member Guzman-Lowery.

The Civil Air Patrol Color Guard presented the colors and lead the Pledge of Allegiance to the American flag.

CLOSED SESSION REPORT

City Attorney Garcia announced that no reportable action was taken during the closed session.

PRESENTATIONS

Redlands Pet Adoption

Animal Services Supervisor Jodi Kroeger and Kennel Attendant Hailey Stuck introduced “Owen Wilson”, an eleven-week-old male German Shepherd mix who is available for adoption, along with forty-three other dogs at the Redlands Animal Shelter. Ms. Kroeger informed the Council there had been three-hundred and four dogs and one-hundred and seventy-six cats adopted in 2023.

Black History Month Proclamation

Council Member Davis presented Black History Month proclamations to Jina Imani and Josiah Bruny, while Council Member Saucedo presented proclamations to Joe Richardson, and Pastors Dr. Jackie Green and Anthony Green. All the Council Members showed their support while declaring February as Black History Month, and it was noted that Ken Ford and Dawn Wright were unable to attend tonight's meeting.

Recognition of Eagle Scout Achievement

Council Member Saucedo presented a Certificate of Recognition to Esteban Matute for Eagle Scout ranking and acknowledged his great achievement.

PUBLIC COMMENT

Heavy Rains and Branding - Dennis Bell thanked staff for keeping the City safe during the last few days of heavy rainfall. He was disappointed with the survey questions being used to create new branding for Redlands, and he thought they were overly simplistic.

Air Quality - Julia Lenhardt, a climate scientist, said that the Inland Empire held the record of having the worst ozone pollution in the country, and she urged the Council to take a more proactive approach to the problem. Her action items included planting more trees and stop building warehouses.

CONSENT CALENDAR

Minutes

On motion of Mayor Pro Tempore Paul Barich, seconded by Council Member Jenna Guzman-Lowery, the City Council unanimously approved, by roll call vote, the regular meeting minutes of January 16, 2024, and the special meeting minutes of January 16, 2024.

Vote: 5 - 0 Passed

Black History Month Proclamation

On motion of Mayor Pro Tempore Paul Barich, seconded by Council Member Jenna Guzman-Lowery, the City Council unanimously approved, by roll call vote, the issuance of a Proclamation declaring the month of February to be Black History Month in the City of Redlands.

Vote: 5 - 0 Passed

Amending SCAG JPA Agreement

On motion of Mayor Pro Tempore Paul Barich, seconded by Council Member Jenna Guzman-Lowery, the City Council unanimously approved, by roll call vote, Amendment No. 4 to the San Bernardino Associated Governments Joint Powers Authority Agreement; and approved the incremental increase in member dues to \$50,139.

Vote: 5 - 0 Passed

Resolution No. 8524 Destruction of Certain Public Records

On motion of Mayor Pro Tempore Paul Barich, seconded by Council Member Jenna Guzman-Lowery, the City Council unanimously adopted, by roll call vote, Resolution No. 8524 approving the destruction of certain public records in the City Manager's Office.

Vote: 5 - 0 Passed

Teamsters Local 1932 Side Letter

On motion of Mayor Pro Tempore Paul Barich, seconded by Council Member Jenna Guzman-Lowery, the City Council unanimously approved, by roll call vote, the Side Letter of Agreement between the City and Teamsters Local 1932 modifying language in Article 27 of the Memorandum of Understanding to clarify sick leave benefits at the time of retirement.

Vote: 5 - 0 Passed

2021 Homeland Security Grant Program Funding Award

On motion of Mayor Pro Tempore Paul Barich, seconded by Council Member Jenna Guzman-Lowery, the City Council unanimously approved, by roll call vote, to accept the 2021 Homeland Security Grant Program Funding award in the amount of \$18,679 for the purchase of portable radios; and authorized an additional appropriation for the same amount.

Vote: 5 - 0 Passed

Police Dept Collision Writing Process - CAD Interface

On motion of Mayor Pro Tempore Paul Barich, seconded by Council Member Jenna Guzman-Lowery, the City Council unanimously approved, by roll call vote, the sole source purchases of the Collision Report Writer application from Crossroads Software in the amount of \$39,900, and the Spillman Crossroads Accident Computer Aided Dispatch (CAD) Interface from Motorola Solutions in the amount of \$37,612.23 for a total cost of \$77,512.23.

Vote: 5 - 0 Passed

Provision of Temporary Shelter Beds for the Homeless Staff requested this item be pulled from the agenda and it will be presented to the Council for consideration at a future meeting.

Laboratory Equipment Purchase

On motion of Mayor Pro Tempore Paul Barich, seconded by Council Member Jenna Guzman-Lowery, the City Council unanimously approved, by roll call vote, a \$51,684.08 sole source purchase from Thermo Fisher Scientific, LLC for laboratory equipment.

Vote: 5 - 0 Passed

Wastewater Control Building Remodel Project Agreement

On motion of Mayor Pro Tempore Paul Barich, seconded by Council Member Jenna Guzman-Lowery, the City Council unanimously determined, by roll call vote, that approval of the Non-Professional Services Agreement with R&J Construction LLC is exempt from environmental review pursuant to Section 15061(b)(3) of the State's guidelines implementing the California Environmental Quality Act; and approved a Non-Professional Services Agreement with R&J Construction LLC, in an amount not to exceed \$70,000 for the Wastewater Control Building Remodel Project.

Vote: 5 - 0 Passed

California St and Redlands Blvd Intersection Widening Project

On motion of Mayor Pro Tempore Paul Barich, seconded by Council Member Jenna Guzman-Lowery, the City Council unanimously determined, by roll call vote, that approval of the Cooperative Agreement with the San Bernardino County Flood Control District and the Second Amendment to the Professional Services Agreement with CASC Engineering and Consulting, Inc. are exempt from environmental review pursuant to Section 15061(b)(3) of the State's guidelines implementing the California Environmental Quality Act; approved the Cooperative Agreement with the San Bernardino County Flood Control District; and approved the Second Amendment to the Professional Services Agreement with CASC Engineering and Consulting, Inc. for the California Street and Redlands Boulevard Intersection Widening Project to extend the project completion to December 31, 2024, and increase the agreement amount by \$162,415.

Vote: 5 - 0 Passed

D8 Dozer Equipment Rental Agreement

On motion of Mayor Pro Tempore Paul Barich, seconded by Council Member Jenna Guzman-Lowery, the City Council unanimously determined, by roll call vote, that approval of the rental agreement is exempt from the California Environmental Quality Act (CEQA) pursuant to Section 15061(b)(3) of the CEQA Guidelines; and approved the equipment lease with C5 Equipment Rentals for the 5-month rental of a D8 Dozer in the amount of \$90,000, and approved a sole source purchase order.

Vote: 5 - 0 Passed

Sylvan Park BMX Pump Track Project Agreement

Assistant City Manager Boatman introduced a Professional Services Agreement with Community Works Design Group for the design of the City's Sylvan Park BMX Pump Track project for an amount not to exceed \$99,279. Over the past several years, the Parks and Recreation Commission (PRC) has considered many potential projects and has developed a project priority list. The Commission determined that the addition of a BMX pump track at Sylvan Park, adjacent to the skate park, was their top priority project and on March 9, 2023, the Commission voted to recommend proceeding with design and allocating funds from the Nevada Palmetto Grove fund to fund the project. The recommendation was considered by City Council and on June 6, 2023, Council directed staff to solicit proposals for the design of a BMX Pump Track at Sylvan Park.

As public comment, Dennis Bell voiced concerns about staying within the budget, and he compared it to the over-budget skatepark project. Andy Hoder stated he thought this item should not have been on the Consent Calendar and said it deserved more attention and discussion. He added, he too, was worried about costs and urged the Council to conduct a cost/benefit study before approving the consulting agreement tonight. Assistant City Manager Boatman clarified the BMX Pump Track will be a completely separate facility from the skatepark. It will complement the skate park and provide an additional amenity and allow the City to utilize an underdeveloped portion of Sylvan Park just east of the current skatepark. Council Members requested staff provide the PRC's project priority list but, for the most part, were supportive of the BMX Pump Track.

On motion of Council Member Jenna Guzman-Lowery, seconded by Mayor Eddie Tejeda, the City Council unanimously determined, by roll call vote, that approval of a Professional Services Agreement with Community Works Design Group for the design of the City's Sylvan Park BMX Pump Track project is exempt from environmental review pursuant to Section 15301 of the State's Guidelines Implementing the California Environmental Quality Act; approved an additional appropriation in the amount of \$99,279 from the General Fund Public Benefit Parks and Recreation set aside; and approved the Professional Services Agreement with Community Works Design Group for the design of the City's Sylvan Park BMX Pump Track project for an amount not to exceed \$99,279.

Vote: 5 - 0 Passed

Civil Air Patrol Facility Use Agreement

On motion of Mayor Pro Tempore Paul Barich, seconded by Council Member Jenna Guzman-Lowery, the City Council unanimously approved, by roll call vote, the Facility Use Agreement with

Civil Air Patrol, Redlands Cadet Squadron 411 at the Redlands Municipal Airport for a period of 5 years.

Vote: 5 - 0 Passed

AARP Foundation Facility Use Agreement

On motion of Mayor Pro Tempore Paul Barich, seconded by Council Member Jenna Guzman-Lowery, the City Council unanimously determined, by roll call vote, that approval of the Facility Use Agreement with the AARP Foundation is exempt from environmental review pursuant to Section 15061 (b)(3) of the State's guidelines implementing the California Environmental Quality Act, and approved the Facility Use Agreement with the AARP Foundation for use of the Community Center and Joslyn Senior Center to provide tax assistance and a driver safety program to senior citizens.

Vote: 5 - 0 Passed

COMMUNICATIONS

Airport Advisory Board Annual Report The Airport Advisory Board Annual Report was pulled from the agenda and will be presented to the Council at a future meeting.

Street Tree Committee Annual Report

Chairperson Christine Sedmack provided the Annual Report of the Street Tree Committee, touching on various accomplishments and activities of the Committee over the past year. These included the planting of 80 parkway trees on Riverview Drive in conjunction with Arbor Day, continued education materials included within the City's monthly utility bills, recommendations made to City staff on tree maintenance policies and procedures for tree removals, and the initiation of door hangers as a way to educate and alert homeowners and businesses concerning parkway trees. STC set goals to revise and update the City's Street Tree Policy and Protection Guidelines Manual, work with City leadership to increase the budget for street tree trimming, conduct arbor Day programs, continue education and outreach, and to improve the tree pruning cycles to reduce the interval between trimmings. Mayor Tejeda thanked Ms. Sedmack and all the commissioners for their passion and dedication to serve the City.

2024 League of California Cities Mayors and Council Members Academy Report

Council Member Saucedo attended the League of California Cities New Mayors and Council Member Academy held January 24-26, 2024, in Monterey. He reported on the organization's mission and goals and briefly described the intensive three-day conference. He highlighted the Leagues' various advocacy committees working to protect local agencies. He found the experience to be useful and informative.

Bicycle Rideshare Program

Facilities and Community Services Senior Manager Don Crow explained that at the direction of the City Council, staff performed surveys and conducted research on a few jurisdictions with a bike sharing program to obtain feedback on the implementation of similar programs within our city. The cities surveyed included Rialto, Riverside, Oakland and West Hollywood. Overall, the

programs were positive and share similar goals that are intended to provide an affordable and convenient mode of travel for both residents and visitors. He highlighted meaningful data on each of the cities and concluded that 1) Community feedback has been favorable, underscoring their positive impact on urban well-being, connectivity, and environmental benefits; 2) Most programs involved some form of grant funding; 3) Programs employed diverse implementation strategies, including pilot projects and surveys, guided by community input on station placement and bike availability; 4) Docked systems were praised for promoting orderly use by requiring bikes to be returned to specific stations, while dock-less systems were appreciated for designated parking areas; 5) Challenges such as theft and vandalism were noted, yet these issues are common to all bike-share models.

As public comment, Cameron Heggi stated he was employed by DropMobility, the company that is currently working with the City of Rialto, supporting their pilot program. He encouraged the Council to pursue the project, and he offered that Redlands already had an established bike culture in the community, had nice, wide roads and reasonable speed limits. Andy Hoder thought the four cities presented did not represent Redlands well. He pointed out that from his own research, he discovered that these types of programs were not performing as expected, and he suggested more research was necessary. Council Members did raise questions but, overall, were pleased the project was moving forward and thanked staff for their concise and informative report. The Council were in agreement and recommended staff explore grant funding opportunities or partnerships and issue an RFP to enter into an agreement with a private company for a pilot program or short-term agreement.

NEW BUSINESS

2024-2025 CDBG Program Proposed Projects

Mayor Pro Tem Barich and Council Member Guzman-Lowery recused themselves from this item due to a source of income with Citrus Counseling Services. Tricia Munoz, of Development Services, presented staff's recommendation for FY 2024-2025 Community Development Block Grant Program (CDBG) proposed project listing. Staff recommended funding the City CIP for the Redlands Senior Community Center Rehabilitation Project which includes a kitchen renovation comprised of installation of energy-efficient kitchen appliances, LED lighting upgrades and a flooring overhaul in the amount of \$287,703.53. This includes \$3,683.53 in unprogrammed funds from prior years allocations. The Center is also a cooling center, serves senior meals and this project will address compliance with the Americans with Disabilities Act requirements. Staff is also recommending six awards in the amount of \$7,500, which meets the minimum funding award threshold, and one in the amount of \$5,121 to Citrus Counseling Services as their funding request was only \$5,364. Their services are eligible, align with the funding priorities of the City Council as well as with the CDBG National Objectives.

On motion of Council Member Denise Davis, seconded by Council Member Mario Saucedo, the City Council approved, by roll call vote, to direct staff to prepare the 2024-2025 Community Development Block Grant Program Cooperating City of Recommended Projects Form using the recommendation in this report and submit it to the County of San Bernardino Community Development and Housing Division prior to the February 13, 2024, deadline.

Vote: 3 - 0 Passed

Other: Mayor Pro Tempore Paul Barich (RECUSE)

Council Member Jenna Guzman-Lowery (RECUSE)

Contract Award 2023 Street Resurfacing Project

Municipal Utilities and Engineering Director Harris summarized the Public Work Contract with Match Corporation for the Pavement Management Program (PMP) 2023 Street Resurfacing Project (Project). The Project includes resurfacing approximately twenty-five lane miles of streets, selective replacement of curb and gutter, and striping replacement. All known utility agencies operating within the City have been contacted to coordinate construction activities within the Project limits. The Fiscal Year 23/24 PARIS Project budget includes \$4,000,000 for this project and approval of the Match contract requires an additional appropriation of \$381,606 from the PARIS Fund unassigned balance. The Project is scheduled to be completed within one hundred ten working days after the date of issuance of a Notice to Proceed to the Contractor.

On motion of Council Member Jenna Guzman-Lowery, seconded by Council Member Mario Saucedo, the City Council unanimously determined, by roll call vote, that approval of the contract and construction of the PMP 2023 Street Resurfacing Project is categorically exempt from environmental review in accordance with Section 15301 of the State's guidelines implementing the California Environmental Quality Act; approved the PMP 2023 Street Resurfacing Project Plans and Specifications, awarded a Public Work Contract to Match Corporation for an amount not-to-exceed \$4,381,606; and approved a \$381,606 additional appropriation from the PARIS Fund.

Vote: 5 - 0 Passed

PO Modification Vehicle Lease and Maintenance Program

Assistant City Manager Boatman explained the need for a purchase order modification with Enterprise FM Trust for a vehicle lease and maintenance program for an amount not to exceed \$1,878,305. During the 2023-24 Fiscal Year, more vehicles have become available, with a total of 72 vehicles scheduled to be delivered prior to June 2024. A purchase order modification is required to account for the lease, maintenance, and down payment amounts related to vehicles available for lease. He added the list of authorized signers requires updating for the Enterprise Fleet Management Program to include City Manager Duggan, Jr., Assistant City Manager Chris Boatman and Facilities and Community Services Director Tabitha Crocker.

On motion of Mayor Pro Tempore Paul Barich, seconded by Council Member Jenna Guzman-Lowery, the City Council unanimously approved, by roll call vote, a purchase order modification with Enterprise FM Trust for a vehicle lease and maintenance program for an amount not to exceed \$1,878,305; and approved the list of authorized signers for the Enterprise Fleet Management Program.

Vote: 5 - 0 Passed

Assignment and Assumption Agreement Onsite Fleet Maintenance

Assistant City Manager Boatman reviewed the Assignment and Assumption Agreement between the City of Redlands, Southern California Fleet Services, Inc., and SVT Fleet, LLC, for Onsite

Fleet Maintenance and Repair Services. So Cal Fleet notified the City that So Cal Fleet will be entering into an asset purchase agreement with SVT Fleet, LLC, a subsidiary of Velocity Vehicle Group, for the sale of Southern California Fleet Services / Fleet-Line Truck and Equipment Repair's assets, including the Agreement with the City of Redlands. The attached Assignment and Assumption agreement is an official request for the City to consent to Southern California Fleet Services Fleet-Line Truck and Equipment Repair to transfer the Agreement to SVT Fleet, LLC.

On motion of Council Member Jenna Guzman-Lowery, seconded by Mayor Pro Tempore Paul Barich, the City Council unanimously determined, by roll call vote, that approval of the Assignment and Assumption Agreement between the City of Redlands, Southern California Fleet Services, Inc., and SVT Fleet, LLC is exempt from the California Environmental Quality Act (CEQA) pursuant to Section 15061(b)(3) of the CEQA Guidelines; and approved the Assignment and Assumption Agreement between the City of Redlands, Southern California Fleet Services, Inc., and SVT Fleet, LLC, for Onsite Fleet Maintenance and Repair Services.

Vote: 5 - 0 Passed

Resolution No. 8547 Heavy-Duty Truck Repair Parts

Assistant City Manager Boatman provided details of Resolution No. 8547, amending Resolution No. 8331 and rescinding Resolution No. 8496, to approve the First Amendment to the Agreement with P & S Truck Center for heavy-duty truck repair parts, increasing the total compensation to an amount not-to-exceed \$147,854. Furthermore, he discussed the Second Amendment to the Agreement with Ken Grody Ford for Ford Original Equipment Manufacturer (OEM) parts and repair services, increasing the total compensation to an amount not-to-exceed \$524,242. As public comment, Bruce Laycook questioned why there was such a dramatic increase from when this item was first approved in July 2023. Assistant City Manager Boatman stated that funding for these services was included in the Equipment Maintenance Division's budget for Fiscal Year 2023-24 as approved by the City Council. Costs associated with any future renewal terms of the agreement will be included in subsequent budget requests prepared by the Department.

On motion of Council Member Jenna Guzman-Lowery, seconded by Mayor Pro Tempore Paul Barich, the City Council unanimously determined, by roll call vote, that the adoption of Resolution No. 8547 is exempt from environmental review pursuant to Section 15061 (b)(3) of the State's guidelines implementing the California Environmental Quality Act; adopted Resolution No. 8547, amending Resolution No. 8331 and rescinding Resolution No. 8496, to approve the First Amendment to the Agreement with P & S Truck Center for heavy-duty truck repair parts, increasing the total compensation to an amount not-to-exceed \$147,854; and approved a Second Amendment to the Agreement with Ken Grody Ford for Ford Original Equipment Manufacturer (OEM) parts and repair services, increasing the total compensation to an amount not-to-exceed \$524,242.

Vote: 5 - 0 Passed

Contract Award Citrus Center Building Roof Repairs Project

Assistant City Manager Boatman presented information related to the Public Work Contract with Superior Roofing Systems, Inc. for an amount not-to-exceed \$260,925 for the Citrus Center

Building Roof Repairs Project. City staff is actively working with Miller Architectural Corporation on the architectural plans and specifications to renovate the future home of City Hall, including structural retrofit of the building, updates to mechanical, electrical and plumbing systems, construction to accommodate the City departmental staff, and renovation of the roof. After reviewing the existing condition of the roof, staff determined that it was in the best interest of the City to address the leaks resulting from recent storms ahead of project schedule.

On motion of Council Member Jenna Guzman-Lowery, seconded by Council Member Denise Davis, the City Council unanimously determined, by roll call vote, that approval of a Public Work Contract with Superior Roofing Systems, Inc. for the Citrus Center Building Roof Repairs Project is exempt from environmental review pursuant to Section 15301(d) of the State's guidelines implementing the California Environmental Quality Act; approved an award of a Public Work Contract to Superior Roofing Systems, Inc. in the amount of \$260,925 for the Citrus Center Building Roof Repairs Project; and approved an additional appropriation in the amount of \$287,017.

Vote: 5 - 0 Passed

COUNCIL MEMBER ANNOUNCEMENTS AND ACTIVITIES

Mayor Tejeda attended an ANCA presentation held in December, participated in the Disaster Council and Planning Commission meetings and was honored to attend an event hosted by Redlands Sacred Heart School as they recognized the community's public servants. He met with owners of a proposed northside hotel development and participated in the Lincoln Pilgrimage event.

Mayor Pro Tem Barich participated in the Lincoln Pilgrimage event.

Council Member Davis enjoyed the 4th annual Black History Art Show at the Artlands, and she met with the Climate Policy Council.

Council Member Guzman-Lowery met with residents of Cypress Circle to discuss their concerns regarding trees and lighting and, on February 3, attended a program hosted by the American Association of University Women regarding Architecture and Advocacy.

Council Member Saucedo reminded everyone the Community Day of Service was scheduled for Saturday, March 9, 2024, and encouraged people to sign up on the City's website.

ADJOURNMENT

There being no further action required the meeting adjourned at 7:44 P.M. The next regular meeting of the City of Redlands City Council will be held on February 20, 2024.

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